**Centre**

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| **A** | **School of Business Studies** |
| 1 | Department of Accountancy |
| 2 | Department of Banking & Finance |
| 3 | Department of Business Administration and Management |
| 4 | Department of Marketing |
| 5 | Department of Mass Communication |
| 6 | Department of Office Technology and Management |
| 7 | Department of Purchasing and Supply |
| 8 | Department of Taxation |
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| **B** | **School of Engineering Technology** |
| 1 | Department of Agricultural and Bio-Environmental Engineering Technology |
| 2 | Department of Agricultural Technology |
| 3 | Department of Civil Engineering Technology |
| 4 | Department of Electrical/Electronic Engineering Technology |
| 5 | Department of Fisheries Technology |
| 6 | Department of Mechanical Engineering Technology |
| 7 | Department of Mineral and Petroleum Resources Engineering Technology |
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| **C** | **School of Environmental Studies** |
| 1 | Department of Architectural Technology |
| 2 | Department of Building Technology |
| 3 | Department of Estate Management |
| 4 | Department of Quantity Surveying |
| 5 | Department of Surveying and Geo-Informatics |
| 6 | Department of Urban & Regional Planning |
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| **D** | **School of Science and Computer Studies** |
| 1 | Department of Computer Studies |
| 2 | Department of Food Technology |
| 3 | Department of Glass and Ceramic Technology |
| 4 | Department of Mathematics & Statistics |
| 5 | Department of Science Technology |
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| **A.** | **School of Business Studies** |

**Department of Accountancy**

**Curriculum Structure**

The structure of the curriculum of all ND Programmes consists of four main components. These are:

i) General Education Courses including courses in Entrepreneurship Training;

ii) Foundation Courses;

iii) Professional Courses;

iv) Supervised Industrial Work Experience Scheme (SIWES).

The curriculum of each Programme is structured into four semesters of classroom/workshop/ laboratory activities within the institution and three (3) to four (4) months of Supervised Industrial Work Experience Scheme in the relevant industries.

**ND I FIRST SEMESTER ND I SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

OTM101-102 Technical English I 4 GNS128 Citizenship Education 2

BFN111 Elements of Banking I 2 OTM201-202 Technical English II 3

GNS111 Citizenship Education 2 EED126 Intro. to Entrepreneurship 2

BAM112 Business Mathematics I 3 BAM122 Business Mathematics II 3

BAM113 Principles of Law 2 BFN 121 Elements of Banking II 2

BAM211 Principles of Management I 2 BAM214 Business Law 2

BFN112 Principles of Economics I 3 BAM134 Principles of Management II 2

ACC111 Principles of Accounts I 4 BFN122 Principles of Economics II 3

EED116 Entrepreneurship Devpt. 2 ACC121 Principles of Accounts II 3

OTM113 Info. Communications OTM214 Info. Communications

Technology I 4 Technology II 3

GNS113 Use of Library 1

TOTAL 29 TOTAL 25

**ND II FIRST SEMESTER ND II SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

ACC214 Taxation I 3 BAM222 Business Statistics II 3

BFN213 Business Research Methods 2 BFN211 Business Finance 2

BAM212 Business Statistics I 3 ACC223 Auditing II 3

ACC213 Auditing I 3 ACC222 Cost Accounting II 3

ACC212 Cost Accounting I 3 ACC224 Taxation II 3

ACC211 Financial Accounting I 4 ACC221 Financial Accounting II 4

EED216 Practice of Entrepreneurship 2 ACC225 Public Sector Accounting 2

BAM215 Company Law 2 ACC229 Project 2

EED226 Entrepr. Skill Acquisition 2

TOTAL 22 TOTAL 24

**HND I FIRST SEMESTER HND I SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

ACC311 Accounting Theory & Practice 4 ACC321 Advanced Financial

ACC312 Advanced Cost Accounting I 3 Accounting I 4

ACC313 Executorship and ACC322 Advanced Cost Accounting II 4

Bankruptcy Law 2 ACC324 Advanced Taxation I 3

ACC315 Quantitative Techniques 3 ACC326 Public Sector Accounting I 3

ACC316 Public Finance 3 ACC327 Management Info. System II 2

ACC317 Management Info. System I 2 HBF413 Business Research Methods 3

HBF417 Managerial Economics 3 EED326 Entrepreneurship Devpt. 2

OTM315 Business Communications I 2 OTM424 Professional Ethics &

EED316 Intro. to Entrepreneurship Social Responsibility 4

Development 2

TOTAL 24 TOTAL 25

**HND II FIRST SEMESTER HND II SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

ACC411 Advanced Financial ACC421 Advance Financial Accounting III 3

Accounting II 3

ACC412 Auditing & Investigations 3 ACC422 Auditing Practice & Assurance

ACC413 Financial Management I 3 Services 3

ACC414 Advanced Taxation II 3 ACC423 Financial Management II 3

ACC415 Management Accounting I 3 ACC424 Multi-Disciplinary Case Study 2

BAM418 Small Business Management 2 ACC425 Management Accounting II 3

ACC416 Public Sector Accounting II 2 ACC428 Project 3

OTM412 Business Communications I 3 OTM322 Professional Career Development 3

EED416 Skill Acquisition 2

EED426 Entrepreneurship Devpt. 2

TOTAL 24 TOTAL 22

**Department of Banking and Finance**

**Curriculum Structure**

**ND I FIRST SEMESTER ND I SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

BFN111 Elements of Banking I 2 BFN121 Elements of Banking II 2

BFN112 Principles of Economics I 2 BFN122 Principles of Economics II 2

BFN114 Principles of Law 2 ACC121 Principles of Accounts II 3

BFN115 Introduction to Insurance 2 BAM214 Business Law 2

OTM101 Technical English 2 BFN125 Principles & Practice of

OTM113 Intro to Information & Insurance 2

Communication Technology 3 OTM102 Communication in English 2

ACC111 Principles of Accounts I 3 OTM214 Intro to Information &

GNS113 Use of Library 1 Communication Technology 3

GNS127 Citizenship Education I 2 BAM122 Business Mathematics II 3

BAM112 Business Mathematics I 3 BAM221 Principles of Management II 2

BAM132 Principles of Management I 2 GNS128 Citizenship Education II 2

EED116 Intro. to Entrepreneurship 2 BAM111 Principles of Marketing 2

EED 126 Skill Acquisition I 2

TOTAL 26 TOTAL 25

**ND II FIRST SEMESTER ND II SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

BFN211 Business Finance I 2 BFN221 Business Finance II 2

BFN212 Financial Institutions 2 BFN223 Research Project 2

BFN213 Business Research Methods 3 BFN224 Banking Operations 3

BFN215 Banking Laws & Regulations 3 BFN225 Career Development 3

BFN216 Intro. to Public Finance 3 BFN226 Comparative Banking Systems 2

ACC211 Financial Accounting 3 BFN227 Taxation II 2

OTM201 Technical English 2 ACC221 Financial Accounting II 3

BFN214 Taxation I 2 BAM222 Business Statistics II 2

BAM212 Business Statistics 2 EED226 Skill Acquisition II 2

BFN218 Auditing I 2 BFN228 Auditing II 2

EED216 Practice of Entrepreneurship 2 BAM202 Communication in English II 2

TOTAL 26 TOTAL 25

**HND I FIRST SEMESTER HND I SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

HBF311 International Finance I 3 HBF321 International Finance II 3

HBF312 Financial Management I 3 HBF322 Financial Management II 3

HBF313 Advanced Financial HBF323 Advanced Financial

Accounting I 3 Accounting II 3

HBF314 Law & Ethics of Banking I 3 HBF324 Law & Ethics of Banking II 3

HBF315 Practice of Banking I 3 HBF325 Practice of Banking II 3

HBF316 Marketing of Financial BFN326 Comparative Banking

Services 2 Systems 3

HBF317 Mortgage Finance 2 HBF327 Monetary Economics 3

EED316 Entrepreneurship Devt 2 EED326 Skill Acquisition III 2

OTM412 Business Communications 2 HBF328 Pension Administration &

HBF318 Agricultural Finance 2 Management 2

TOTAL 25 TOTAL 25

**HND II FIRST SEMESTER HND II SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

HBF411 Investment & Portfolio HBF421 Quantitative Techniques in

Management 4 Management 3

HBF412 Public Finance 3 HBF422 Finance of International

HBF413 Research Methodology 3 Trade 3

HBF414 Seminar in Banking & HBF423 Management of Banks &

Finance 2 Financial Institutions 3

HBF415 Practice of Banking III 3 HBF425 Practice of Banking IV 3

HBF416 Management Information HBF426 Information Technology 3

System 3 HBF427 Managerial Economics 3

HBF417 Introduction to Finometric 2 HBF428 Project 3

EED416 Skill Acquisition III 2 OTM412 Professional Career Dev. 3

OTM413 Business Communications II 2 EED426 Skill Acquisition IV 2

TOTAL 24 TOTAL 26

Done above

**Department of Business Administration and Management**

**Curriculum Structure**

**ND I FIRST SEMESTER ND I SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

BAM111 Introduction to Business I 3 BAM122 Business Mathematics II 3

BAM112 Business Mathematics I 3 BAM123 Introduction to Business 3

BAM113 Principles of Law 2 BAM124 Principles of Economics II 3

BAM114 Principles of Economics 3 BAM125 Information & Info Tech. 4

BAM121 Principles of Accounting 3 ACC121 Principles of Accounting II 3

MKT111 Fundamentals of Marketing 2 GNS102 Use of English II 2

PAD111 Elements of Public Admin. 3 BAM123 Intro. to Social Psychology 2

GNS127 Citizenship Education I 2 GNS128 Citizenship Education II 2

GNS101 Use of English 2 EED126 Skill Acquisition I 2

PUS111 Principles of Purchasing 2 BAM126 Elements of Banking 2

GNS113 Use of Library 1 BAM127 Organisational Theory &

EED116 Intro. to Entrepreneurship 2 Development 2

TOTAL 28 TOTAL 28

**ND II FIRST SEMESTER ND II SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

BAM211 Principles of Management I 3 BAM221 Principles of Management II 3

BAM212 Business Statistics I 3 BAM222 Business Statistics II 3

BAM213 Office Admin. & Management 3 BAM223 Production Management 3

BAM214 Business Law 2 BAM224 Elements of Human Capital

BAM215 Information Communication & Management 3

Technology 3 BAM225 Project 4

BAM217 Research Methods 3 ACC212 Cost Accounting II 3

BAM218 Cost Accounting I 2 GNS202 Communication in English II 2

GNS201 Use of English I 2 GNS214/ General Chemistry/

GNS214 General Biology 2 220 General Physics 2

EED216 Practices of Entrepreneurship 2 EED226 Skill Acquisition I 2

TOTAL 25 TOTAL 25

**HND I FIRST SEMESTER HND I SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

BAM311 Practice of Management 3 BAM321 Management Information

BAM312 Organizational Behaviour I 3 System 3

BAM313 Quantitative Techniques in BAM322 Organizational Behaviour II 3

Business Management 3 BAM323 Management of Development 3

BAM315 Public Finance 3 BAM324 Human Capital Management 3

BAM317 Econometrics 3 BAM325 Production Management II 3

BAM318 Project Analysis & Evaluation 2 BAM327 Research Methodology 3

GNS301 Use of English 2 BAM328 Comparative Management 3

ACC312 Financial Management 3 ACC322 Financial Management 3

GNS330/ General Physics) GNS302 Communication in English 2

331/ General Chemistry) 3 EED326 Skill Acquisition 2

332/ General Biology)

EED316 Entrepreneurship Development I 2

TOTAL 27 TOTAL 28

**HND II FIRST SEMESTER HND II SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

BAM411 Business Policy I 3 BAM421 Business Policy & Strategy II 3

BAM412 Managerial Economics I 3 BAM422 Managerial Economics II 3

BAM414 Industrial Relations 3 BAM426 Business Ethics & Social

BAM415 International Business 3 Responsibility 2

BAM416 Company Law 3 BAM427 Industrial Labour Law 3

BAM418 Small Business Management 3 BAM400 Project 4

ACC416 Management Accounting 3 ACC426 Management Accounting 3

GNS401 Communication in English 2 MKT418 Marketing Management 3

EED416 Entrepreneurship Devpt II 2 GNS402 Literary Appreciation 2

EED426 Skill Acquisition IV 2

TOTAL 25 TOTAL 25

**Department of Marketing**

**Curriculum Structure**

The National Diploma and Higher National Diploma Curriculum is structured for two (2) sessions respectively, i.e. four (4) semesters of classroom and studio/workshop activities in the institution.

**ND I FIRST SEMESTER ND I SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

GNS 101 Use of English I 2 PAS211 Practice of Purchasing 2

ACC111 Principles of Accounts I 3 MKT122 Business Mathematics II 2

BAM111 Introduction to Business 2 GNS124 Principles of Economics II 2

COM 111 Computer Appreciation I 2 MKT126 Principles of Selling 3

MKT111 Fundamentals of Marketing I 3 COM121 Computer Appreciation II 2

MKT112 Business Mathematics 2 ACC121 Principles of Accounts II 3

MKT113 Principles of Law 2 MKT121 Fundamentals of Marketing II 3

GNS 114 Principles of Economics 2 MKT123 Consumer Behaviour I 3

PAS111 Principles of Purchasing 2 GNS102 Communication in English 2

GNS127 Citizenship Education I 2 EED126 Skill Acquisition I 2

BAM123 Intro. to Social Psychology 2 MKT125 Principles of Advertising 2

EED116 Intro. to Entrepreneurship 2 GNS128 Citizenship Education II 2

GNS113 Use of Library 1

TOTAL 27 TOTAL 28

**ND II FIRST SEMESTER ND II SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

BAM211 Principles of Management I 3 MKT221 Principles of Marketing Mgt II 3

MKT211 Principles of Marketing Mgt I 3 MKT222 Retail and Wholesale Management 2

MKT212 Business Statistics I 3 MKT223 Consumer Behaviour II 2 MKT213 Marketing Environment 2 MKT224 Introduction to E-Marketing 3 MKT214 Research Methodology 2 MKT225 Service Marketing 2 MKT215 Practice of Advertising 3 MKT229 Project 4 BAM214 Business Law & Sales of BAM221 Practice of Management2

Goods Act 2 ACC222 Cost Accounting II 3

ACC212 Cost Accounting I 3 GNS202 Business Communication 2

GNS201 Communications Skill II EED226 Skill Acquisition II 2 (Report Writing) 2

EED216 Practice of Entrepreneurship 2

TOTAL 25 TOTAL 25

**HND I FIRST SEMESTER HND I SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

MKT311 Legal Aspect of Marketing 2 MKT321 Industrial Marketing 2

MKT312 Sales Management 3 MKT322 Distribution Mgt. & Logistics 2

MKT313 Agricultural Marketing 2 BAM323 Quantitative Studies in

BAM313 Quantitative Techniques 2 Business 2

BAM412 Managerial Economics I 2 MKT324 Marketing Planning &

ACC314 Business Finance I 3 Control I 2

GNS323 Social Psychology 2 BAM422 Managerial Economics II 2

GNS330/ General Physics/ BAM327 Research Methodology 2

331/ Chemistry/ 2 ACC324 Business Finance II 3

332 Biology ACC312 Advanced Cost Accounting 3

GNS301 Use of English III 2 GNS302 Communication in English III 2

EED316 Entrepreneurship Devpt 2 EED326 Skill Acquisition III 2

MKT314 Marketing Management 3 MKT325 Marketing Management II 3

MKT315 Customer Relationship Mgt. 2 MKT326 Marketing of Finance Services 2

TOTAL 27 TOTAL 27

**HND II FIRST SEMESTER HND II SECOND SEMESTER**

*Course Code Course Title Unit Course Code Course Title Unit*

MKT411 International Marketing I 3 MKT421 International Marketing II 3

MKT413 Communication I 3 MKT422 Marketing Planning & Control II 2

MKT414 Behavioural Aspect of Marketing 3 MKT423 Marketing Communication II 3

MKT416 Marketing Research I 2 MKT424 Marketing Cases & Problems 3

ACC416 Management Accounting I 3 MKT425 Project 4

GNS401 Use of English IV 2 ACC426 Management Accounting II 3

EED416 Entrepreneurship Development II 2 MKT426 Marketing Research II 2

MKT412 Product Development 2 BAM418 Small Business Management 2

MKT415 Marketing of Hospitality & GNS402 Literary Appreciation 2

Tourism Services 2 EED426 Skill Acquisition IV 2

MKT417 Cemporary Issues of Marketing 2

TOTAL 24 TOTAL 26